

EAST HERTS COUNCIL

OPENNESS OF LOCAL GOVERNMENT BODIES REGULATIONS

2014

OFFICER DECISION WRITTEN RECORD

Reference:	OD/2122
Subject Matter:	Contract award for a stage engineering contractor to deliver the decant, refurbishment and reinstallation of theatre equipment; and to deliver the design and installation of new equipment as part of the Hertford Theatre Growth and Legacy Scheme
Date of Decision:	01 June 2021
Exempt/Confidential information (Yes/No):	Yes – Appendix 1
If Exempt/Confidential – reason why:	Commercially sensitive information
Name of Officer taking decision under delegated authority:	Steven Linnett
Source of delegated authority (constitution/express delegation/etc):	The Chief Financial Officer has delegated authority to make contract awards to an unlimited financial value within the Constitution. Specifically under Part 3C – Officers' Responsibility for Functions, paragraphs 8 and 8.3 and within Part 4G - Financial

Reference:	OD/2122
	Procedure Rules, Appendix 1 - Scheme of Financial Delegations. The Chief Finance Officer
Exercise of delegated authority approved by: <i>(if different from Officer taking decision)</i>	
Decision:	Approval to award the stage engineering contract for the decant, refurbishment, reinstallation works; and for the design and installation of new equipment, at part of Hertford Theatre Growth and Legacy Scheme to Bidder C
Reason(s) for Decision:	The bidder that provided the highest overall score in relation to cost (40%) and quality (60%) was Bidder C and accordingly Bidder C offers the most economically advantageous tender (MEAT) for this contract
Details of alternative options, if any considered and rejected:	Do nothing - Not proceeding with this tender would have legal and financial implications for the asbestos contract following Part 1 of this contract. By doing nothing, this would delay the construction phase of the Theatre Legacy and Growth Scheme, and therefore not generate the revenue return on the capital as identified in the business plan. There would therefore be significant

Reference:	OD/2122
	<p>implications for the Council's Medium Term Financial Plan. This would also impact the future needs of the community therefore the Council would not be able to fulfil the policy as agreed at Council in July 2018</p> <p>Undertaking the tender process again or undertaking an alternative tender process tender would delay the construction phase of the Hertford Theatre Legacy and Growth project, which would impact the Council's revenue position.</p> <p>Using a framework was explored as a procurement option for this tender, however due to the specialist nature of the works there was not a suitable framework available.</p>
Name of Officer who has confirmed with all Members involved in taking this decision whether they have pecuniary or non-pecuniary interest:	N/A
Signature of Decision Maker (where decision is taken in consultation with a Member):	
Signature of Member consulted by Decision Maker (where decision is taken in consultation	

Reference:	OD/2122
with a Member):	

SIGNATURES TO BE REDACTED